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**Town of Cary
November 16, 2021
Board Meeting Minutes**

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The regular monthly town board meeting was called to order at 6:00 PM by Chairman Mark Gosh. The Pledge of Allegiance was recited and a prayer was given.

Present were board members—Mark Gosh, Dale Zawislan, Dennis Brunner, Carey Rucker, and Jean Gansch. No residents or visitors were present.

Checks were reviewed and signed. Be it noted that the board is aware that an accounting mistake was made on Tim Ecker's check—he was paid at the rate of \$20.50/hr. instead of the \$19.00/hr. resulting in an overpayment of \$25.50 which will be reflected and rectified in next month's pay. ($17 \times 1.5 = 25.50$)

Minutes for the October 12th meeting were read and a motion to approve and accept the minutes was made by Dennis Brunner, seconded by Dale Zawislan, motion passed.

Treasurer's Report was given by Carey Rucker—motion to file treasurer's report made by Dennis Brunner, seconded by Dale Zawislan, motion passed.

Public Input—none.

The death of Barbara Schmidt was brought to the attention of the board. She passed early on November 16th. Motion was made to purchase flower/plant for the funeral at a cost not to exceed \$125.00 by Dale Zawislan, seconded by Dennis Brunner, motion passed.

Old Business: Mr. Accola has paid for the culvert used for the driveway access to his field adjacent to the Town Hall.

Clerk Input

Discussion was held on the need to revamp the "Building Permit" and update the information that is given to residents requesting this permit. Mr. Dan Hansen is the Building Inspector who is retained by the Town of Cary to expedite the building process for our citizens. His contact information will be included in all future Permit applications along with a renaming of this permit to— "Zoning Permit".

Election workers have been contacted by Clerk for the upcoming election cycle—election workers are appointed for a two-year term and must complete training, especially those who are Chief Inspectors.

Credit Card Application for the Township was discussed. Motion was made to acquire a Credit Card for the township with a limit of \$5000.00 by Dennis Brunner and seconded by Dale Zawislan, motion passed.

Clerk and Treasurer will research the purchase of two new laptops.

Next meeting will be on December 14th, at 6:00 PM.

Motion to adjourn was made by Dennis Brunner and seconded by Dale Zawislan, motion passed. 8:00 PM.

Respectfully Submitted,

Jean Gansch, Clerk